WASHINGTON TOWNSHIP BOARD OF EDUCATION
Long Valley, NJ 07853

April 28, 2020

Board of Education Meeting Agenda
Held Remotely via Zoom
7:30 p.m.

CALL TO ORDER

STATEMENT OF MEETING NOTICE
Adequate notice of this meeting was given to the public 48 hours in advance of the date setting forth the date, time, location and type of meeting. Notice was sent to the Daily Record, the Observer Tribune, and the Washington Township clerk, and was posted on the district website at www.wtschools.org. Subsequently, notice was posted on the district website regarding the change in format of the meeting.

Special Note: As a result of the limitations placed on public assemblies due to the Corona Virus related restrictions and the Governor’s issuance of Executive Order 107, this meeting is being conducted via Zoom. Information regarding public viewing and comment has been placed on the district website.

All please join me in the Pledge of Allegiance.

PRESIDENT’S COMMENTS

SUPERINTENDENT’S COMMENTS

PRESENTATION
- 2020-2021 Public Budget Hearing - Jeff Mohre
- Public Comment on Public Budget Hearing

Please see the district website at www.wtschools.org for instructions on how to submit public comment for this meeting.

CORRESPONDENCE
- Email from J. Chakounis
- Email from Jennifer Moore
- Email from Keith LaBar
- Email from Heather Keller
- Email from Beth Budd
COMMITTEE REPORTS
Education Committee - April 6, 2020, April 20, 2020
Finance & Facilities Committee - April 15, 2020, April 21, 2020
Personnel/Negotiations Committee - April 13, 2020, April 20, 2020
Communications Committee - April 16, 2020
Alternative Funding/Shared Services Committee

PUBLIC COMMENT ON AGENDA ITEMS
Please see the district website at www.wtschools.org for instructions on how to submit public comment for this meeting.

APPROVAL OF MINUTES
- March 10, 2020 executive session meeting minutes
- March 10, 2020 regular meeting minutes

IT IS HEREBY MOVED, UPON RECOMMENDATION OF THE SUPERINTENDENT, THAT THE BOARD OF EDUCATION APPROVE THE FOLLOWING:

Education
1. Motion to approve the district's implementation of virtual/remote instruction through the close of the 2019-2020 school year, if necessary, as a result of the public health crisis resulting from COVID-19. Such action is retroactive to March 17, 2020 and is in accordance with State Assembly Bill 3904 signed into Law by Governor Murphy on April 14, 2020.

2. Motion to accept Superintendent’s report to the board of education relevant to the New Jersey Anti-Bullying Bill of Rights Act.

3. Motion to affirm the March 10, 2020 report to the board of education relevant to the New Jersey Anti-Bullying Bill of Rights Act.

Finance
4. Motion to accept, with gratitude, the following contributions:
   a. $3,698.92 from the Flocktown-Kossmann PTA to be used at the Flocktown-Kossmann School for teacher grants.

5. Motion to accept check journal as presented.

6. Motion to approve budget transfers as presented.

7. Motion to accept the REPORT OF THE SECRETARY for the month of February 2020 and March 2020 acknowledge the certification made by the board secretary in accordance with N.J.A.C. 6A:23A-16.10(c)3 that, as of the date of the report no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district board of education and further, in compliance with N.J.A.C. 6A:23-16.10(c)4, the
Washington Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

8. Motion to approve collective donation of Personal Protective Equipment to the Morris County Office of Emergency Management, the Long Valley First Aid Squad, and the Long Valley Police Department as follows:
   - 320 N95 Masks
   - 3,200 pairs of gloves
   - 36 sets of protective goggles

9. Motion to approve joint transportation agreement with Sussex County Regional Transportation Cooperative for the 2020-2021 school year as presented.

10. Motion to approve the following resolution:
    WHEREAS, as part of the referendum, the Washington Township Board of Education advertised for bids for the HVAC Upgrades Project at Old Farmers Road Elementary School and the Partial Roof Replacement Project at Long Valley Middle School and Old Farmers Road Elementary School Project (“the Project(s)’); and
    WHEREAS, on March 6, 2020 and February 28, 2020, respectively, the Board received bids for each Project as reflected on the below bid tabulation sheet; and
    WHEREAS, the low bid received for each project exceeded the cost estimates and the referendum amount for the Projects; and
    WHEREAS, the Board will be rejecting all bids pursuant to N.J.S.A. 18A:18A-22.
    NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS that the Board hereby rejects all bids received for the Projects for exceeding the cost estimates for the Project.
    BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to re-advertise for the Projects.

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barrett Roofs, Inc.</td>
<td>$2,402,900</td>
</tr>
<tr>
<td>D.A. Nolt, Inc.</td>
<td>$3,102,689</td>
</tr>
<tr>
<td>Galla Construction, Inc.</td>
<td>$2,275,900</td>
</tr>
<tr>
<td>Integrity Roofing, Inc.</td>
<td>$2,650,340</td>
</tr>
<tr>
<td>Mak Group, LLC</td>
<td>$2,664,958</td>
</tr>
<tr>
<td>Northeast Roof Maintenance, Inc.</td>
<td>$2,526,000</td>
</tr>
<tr>
<td>USA General Contractors Corp.</td>
<td>$2,701,000</td>
</tr>
<tr>
<td>VMG Group</td>
<td>$2,315,000</td>
</tr>
</tbody>
</table>

Partial Roof Replacement
Long Valley Middle School
and Old Farmers Road School
Bid Opening: February 28, 2020
### HVAC Upgrades
**Old Farmers Road School**
**Bid Opening: March 6, 2020**

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Centralpack Engineering Corp.</td>
<td>$2,934,820</td>
</tr>
<tr>
<td>DuMont Mechanical</td>
<td>$2,411,980</td>
</tr>
<tr>
<td>EACM Corp.</td>
<td>$2,144,000</td>
</tr>
<tr>
<td>H&amp;S Construction &amp; Mechanical, Inc.</td>
<td>$2,484,000</td>
</tr>
<tr>
<td>Industrial Cooling Corporation</td>
<td>$2,217,000</td>
</tr>
<tr>
<td>Iron Mountain Mechanical, LLC</td>
<td>$2,875,345</td>
</tr>
<tr>
<td>Teo Technologies, Inc.</td>
<td>$2,414,000</td>
</tr>
<tr>
<td>Unitemp</td>
<td>$2,382,000</td>
</tr>
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11. Motion to adopt the 2020-2021 budget as follows:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Washington Township School District Board of Education, in the County of Morris, New Jersey, approves the adoption of the 2020-2021 school district budget as follows:

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Special Revenues</th>
<th>Debt Service</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-2021 Total Expenditures</td>
<td>$43,244,018</td>
<td>$450,000</td>
<td>$1,391,550</td>
<td>$45,085,568</td>
</tr>
<tr>
<td>Less: Anticipated Revenues</td>
<td>$7,617,318</td>
<td>$450,000</td>
<td>0</td>
<td>$8,067,318</td>
</tr>
<tr>
<td>Taxes to be Raised</td>
<td>$35,626,700</td>
<td>0</td>
<td>$1,391,550</td>
<td>$37,018,250</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that there should be raised for the General Fund $35,626,700; and

BE IT FURTHER RESOLVED, that school district policy and NJAC 6A:23B-1.2(b), provide that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for the 2020-2021 school year and that the Washington Township Board of Education hereby establishes the school district travel maximum for the 2020-2021 school year not to exceed $70,000, the amount approved for 2019-2020 was $70,000, of which $11,404 has been expended as of March 10, 2020.

BE IT FURTHER RESOLVED, that the Washington Township Board of Education hereby establishes the school district professional fees maximum for the 2020-2021 school year not to exceed $100,000, the amount approved for 2019-2020 was $100,000, of which $80,690 has been expended as of March 10, 2020, and that the school business administrator/board secretary shall track and record these costs to insure that the maximum amount is not exceeded.

BE IT FURTHER RESOLVED, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and as the board and administration wishes to minimize the amount of paperwork involved in this area;
NOW, THEREFORE, BE IT RESOLVED, that the Washington Township Board of Education establishes maximums for professional services at a level of 120% of the amount listed for the 2020-2021 school year.

**Personnel**

12. Motion to rescind the May 1, 2020 retirement of Helen Zobler, Special Education Aide, Cucinella School. Position #AIDE-RR.

13. Motion to accept, with regret, the following resignations:
   a. Deborah Griffiths, Secretary, Long Valley Middle School, effective July 1, 2020, due to retirement after 27 years of service. Position #SECR.
   b. Emily Palmieri, Speech Teacher, Flocktown-Kossmann School, effective July 1, 2020, due to retirement after 20 years of service. Position #SPECHPREK.
   c. Helen Zobler, Special Education Aide, Cucinella School, effective July 1, 2020, due to retirement after 15 years of service. Position #AIDE-RR.
   d. Alann Whitmore, Facilities Manager, Central Office, effective May 12, 2020. Position #FACILT.

14. Motion to ratify contract with the WTEA for the 2020-2023 school years.

15. Motion to approve the following mentor effective March 23, 2020:

<table>
<thead>
<tr>
<th>School</th>
<th>Type</th>
<th>Duration</th>
<th>Teacher</th>
<th>Mentor Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>FLK</td>
<td>Traditional</td>
<td>11 weeks</td>
<td>Micaela Andrews</td>
<td>Jeanne Fessenden</td>
</tr>
</tbody>
</table>

16. Motion to approve/adjust the following leaves:
   b. Jason Olmstead, Custodian, Old Farmers Road School, approve paid leave of absence using accrued time from April 6, 2020 through May 6, 2020, and continuing with an unpaid leave of absence through on or about June 5, 2020. Position #CUSTOD.
   c. Laura Rebimbas, Special Education Teacher, Long Valley Middle School, adjust return date to May 11, 2020. Position #TEACH-RR.

17. Motion to approve custodial holidays for the 2020-2021 school year as presented.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

Please see the district website at [www.wtschools.org](http://www.wtschools.org) for instructions on how to submit public comment for this meeting.
WHAT DID WE DO FOR THE CHILDREN THIS EVENING?

ADJOURNMENT